

To upgrade to a full access account we will require Identification Documentation. There is a £4.95 upgrade administration fee which will be deducted from your available balance.

If you wish to send documents that we can accept as copies, these can be sent to us by email. Any documents which can only be accepted as originals should be sent to us at the following address:

Quidity Plus Account
PO Box 3883
Swindon
SN3 9EA

You must provide two documents in total, one from List A, and one from List B.

List A	We need to see a:	Tick
Your passport	photocopy	
UK or overseas driving licence (photocard)	photocopy	
National Identity card	photocopy	
Government employer's identity card, e.g. armed forces, police or HMRC	photocopy	
Benefits agency/local authority letter confirming your benefits original dated within the last 3 months	original	
HM Revenue & Customs tax notification (current tax year)	original	
Residence permit	original	
IND application registration card	photocopy	
List B	We need to see a:	Tick
Council tax bill original dated within the last 3 months	original	
Gas, electricity or water bill original dated within the last 3 months	original	
Landline telephone bill original dated within the last 3 months	original	
TV, satellite or cable bill original dated within the last 3 months	original	
Bank, building society or credit card statement original dated within the last 3 months	original	
Home or motor insurance certificate/schedule Original dated within the last 12 months	original	
Letter from a known employer original dated within the last 4 months	original	
Letter from a university, college, known language school or UCAS	original	

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NHS medical card (under 18s only)	photocopy	
Tenancy agreement or rent book Original dated within the last 12 months – issued by solicitor, housing association, local council or reputable letting agency	original	
Vehicle registration document original dated within the last 12 months	original	
Only choose one of the following if you haven't already used it for list A		
Benefits agency/local authority letter confirming your benefits	original	
HM Revenue & Customs tax notification (current tax year)	original	
UK driving licence (photocard)	photocopy	

Important notes – please read if you are providing identity documents

- Any documents must show the new address and be in the same name as the original application.
- Any photocopied documents must be clearly readable.
- Your passport, driving license or national ID card must be within the expiry date.
- If you supply a utility bill, bank statement or insurance certificate these must be dated within the last 3 months.
- If you're under 18 and can't provide any items from list B, you can instead send us a photocopy of your passport along with an item from list B in your parent or guardian's name.

If you have any further queries about this then please feel free to contact us.